

Once Off Cleaning Summary

Thank you for your enquiry regarding your Once Off cleaning requirements.

How it works!

Whether you need the entire home cleaned or just a couple of rooms, O'Shea's will work with you to ensure it's spotless. We are happy to work from your Agent's Inspection Checklist or we have our own Once Off Cleaning Checklist available that you complete, ticking all the items you need cleaned and we do the rest!

Whilst we estimate a minimum of 6 hours of cleaning for a 3-bedroom home in good condition, the actual time and charge will be based on exactly what YOU want done. Unlike other companies, we do not offer packages, we simply clean what you ask us to!

Upon arriving at the property, we will assess the property and confirm the actual charge before we start cleaning (minimum charge of \$330.00 Incl GST). The factors we will take into consideration are: the size of the property, the condition of the property and the items requiring cleaning. Other items that some of our customers are interested in are: external pressure cleaning, rubbish removal, basic grounds maintenance.

Following an onsite assessment of your property, O'Shea's Head Office will be in contact to confirm a final price for your cleaning needs. At this point we can also recommend pricing for any other cleaning concerns that we identify on site.

Should you require it, we can make arrangements to quote in advance [you may need to negotiate an appointment time to do this]. The more information

you provide in advance eg. checklists, will enable us to make more accurate estimates in advance.

Our cleaners are fully equipped to get the job done for you; we have ladders, hoses, extension leads, cleaning detergents etc. We are also able to provide our own power source, so please advise when you make your booking, if this is required.

O'Shea's can also provide steam cleaning services, including carpet, tile and grout, curtains and upholstery. We would be happy to provide this service to you too should you need it. Simply advise us when you make your booking.

Our Prices!

For a Once Off Clean we charge \$55.00 per Hour incl GST with a minimum of 6 Hours.

To securing your booking date and time, you will be required to pay a 50% deposit. Upon payment, you will be accepting our terms and conditions as detailed in this letter.

When our cleaners arrive onsite and assess your property, they will prepare a final quote prior to commencing. Our head office will contact you to confirm your quote and collect any additional payments over the 6-hour minimum booking.

We ask that you attend the property at time of completion to confirm your satisfaction. If you can not attend the property and require a cleaner to go back, there may be further charges.

We hope you find this information helpful and look forward to cleaning for you soon!

For a professional clean, with a truly friendly team - call O'Shea's to be sure!

Once Off Cleaning Summary

Name: _____ Phone: _____

Address for clean: _____

Forwarding address: _____

Booking date / time: _____ Will there be power on at the site? _____



O'SHEA'S Organisation

PO Box 6105
West Lakes Shore
SA 5020

Phone - 08 8355 5727
Fax - 08 8355 5707
ABN - 33113930895

www.osheas.com.au

Please note the following:

- Client to complete the listing by ticking all items for O'Shea's to clean.
- Email the completed list to osheas@osheas.com.au
- O'Shea's will estimate the cost of the clean & booking upon receipt of list
- PLEASE NOTE: HOURLY CLEANING RATE DOES NOT INCLUDE THE PROFESSIONAL STEAM/DRY CLEANING AS WE HAVE SEPARATE CHARGES. PLEASE ENQUIRE WITH OUR FRIENDLY OFFICE STAFF (SERVICES CAN INCLUDE: CARPET CLEANING, TILE & GROUT CLEANING, UPHOLSTERY CLEANING, CURTAIN CLEANING AND MORE)

Property Condition:

Poor Fair Good Excellent

Property summary: Please specify number of areas below

Bedroom: _____ Bathrooms: _____ Separate toilets: _____ Living areas: _____

Bathroom	Client Request	O'Sheas Cleaned	Ensuite	Client Request	O'Sheas Cleaned	Toilet	Client Request	O'Sheas Cleaned
Bath / Spa			Bath / Spa			Bowl / Seat / Cistern		
Basin/Vanity			Basin/Vanity			Exhaust fan/vent		
Shower recess			Shower recess			Sweep Floor & mop		
Shower screen			Shower screen			Walls		
Mirror / cabinet			Mirror / cabinet			Doors		
Towel rail / soap holder			Towel rail / soap holder			Internal Windows		
Toilet Bowl / Seat / Cistern			Toilet Bowl / Seat / Cistern			External Windows		
Exhaust fan / vent			Exhaust fan / vent			Window Screens		
Floor			Floor			Ceiling/cornices/Light fittings		
Walls			Walls			Power points/switches		
Doors			Doors			Basin / taps		
Internal Windows			Internal Windows			Window Tracks		
External Windows			External Windows			A/C Vents		
Window Screens			Window Screens					
Blinds			Blinds			Laundry	Client Request	O'Sheas Cleaned
Ceiling/cornices/Light fittings			Ceiling/cornices/Light fittings			Trough		
Power points / switches			Power points / switches			Cupboards		
Shower head/rose			Shower head/rose			Exhaust fan/vent		
Inside Cupboards			Inside Cupboards			Sweep Floor & mop		
Inside Drawers			Inside Drawers			Walls		
Window Tracks			Window Tracks			Doors		
A/C Vents			A/C Vents			Blinds		
Other			Other			Internal Windows		
						External Windows		
						Window Screens		
						A/C Vents		
						Ceiling/cornices/Light fittings		
						Power points / switches		
						Washing Machine/dryer		
						Window Tracks		

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Should there be any other items (not on the list above) that you would like O'Shea's to clean, please detail here.

Are there any carpeted rooms that you would like O'Shea's to Steam clean? Please detail here. (Additional charges apply)

Any additional information you wish to give O'Shea's (before or after our clean)

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Cleaning conducted and completed	_____	_____	___/___/___
	Cleaner's full name	Cleaners' Signature	Date

Cleaning approved by Client	_____	_____	___/___/___
	Client's name	Client's signature	Date

(In the unexpected event of an issue with the clean, all complaints must be received by this office within 48 hours of completion)